

**Fall/Winter/Spring
Evening Scheduling Guidelines**

credits	nights/wk	delivery	times
5	2	ftf	4:30-6:50pm OR 7:00-9:20pm
5	1	hybrid	4:30-6:50pm OR 7:00-9:20pm
5	2	hybrid	4:30-5:35pm OR 5:45-6:50pm OR 7:00-8:05pm
4	2	ftf	4:30-6:30pm OR 7:00-9:00pm
3	2	ftf	4:30-5:55pm OR 7:00-8:25pm
3	1	ftf	4:00-6:50pm OR 7:00-9:50pm
2	2	ftf	4:30-5:20pm OR 7:00-7:50pm
2	1	ftf	4:30-6:20pm OR 7:00-8:50pm
1	1	ftf	4:30-5:20pm OR 7:00-7:50pm

Notes:

- Variances from the established schedule must be approved by the Division Chair. Division Chair will consult other chairs for final approval.
- Variance requests should come from the Department Coordinator and should include the reason for the deviation (programmatic, pedagogical, etc.), and how it will impact students' ability to take other classes.
- Approved variances DO NOT carry over from quarter to quarter or year to year.
- Lab science classes may be scheduled during the 5:45-8:05 pm time without a variance request.
- ABE/ESL/GED content classes may be scheduled as follows (10 credit classes) 6-8:20 pm, M-Th, including classes in Bldg. 30, without a variance request.